

FE Funding Guidelines Update (June 2022)

The Facility Engagement (FE) Funding Guidelines are reviewed throughout the year and updates are made on an as needed basis to reflect the experience and feedback from stakeholders. The most recent update consists of the following changes and/or additions:

Funding Guidelines	Previous Version	Changes or Additions
<p>11. Continuing Professional Development (CPD) (previously Training)</p>	<p>a. <u>Non-clinical training</u>: FE funds can pay for non-clinical training that supports the organizational development and effective stewardship of MSAs (e.g., effective communication, conflict resolution, running effective meetings, and consensus decision making). Physician training funding guidelines can be accessed here.</p> <p>b. <u>Non-required clinical training</u>: FE funds can be used for <i>non-required</i> clinical training only if it involves multiple physicians groups or the majority of the MSA. CME credits may be claimed from these trainings but FE funds cannot be used to pay physicians' sessionals for attending non-required CME accredited clinical training.</p> <p>c. <u>Required Clinical Training</u>: FE funds cannot be used to pay physicians' sessionals and expenses for required CME accredited clinical training.</p>	<p>Updated</p> <p>1. CPD <u>not directly related</u> to patient care (e.g., quality improvement, physician leadership, organizational development, cultural safety and humility):</p> <ul style="list-style-type: none"> • FE funds can pay for sessionals <u>and</u> associated expenses for CPD events/activities that involve required <i>active participation</i> (e.g., interactive discussions with peers and trainer, break out groups, independent tasks requested by trainer). • FE funds can <u>only</u> be used for expenses (<u>not</u> sessionals) for CPD events/activities that involve <i>passive participation</i> (e.g., receiving information only; no expectation of participants to discuss or complete tasks by the trainer). • CME credits can be claimed simultaneously for both active and passive participation in CPD events/activities that are not directly related to patient care. <p>2. CPD <u>directly related</u> to patient care:</p> <ul style="list-style-type: none"> • FE funds can pay for associated expenses for group-based CPD events/activities not required for privileges or licensing. If CME credits are provided, no sessionals can be paid by FE. If no CME credits are provided, sessionals can be covered by FE.

		<ul style="list-style-type: none"> • FE funds cannot pay for sessionals and associated expenses for CPD events/activities required for privileges or licensing.
12. Electronic Health Record (EHR) Training	N/A	<p>Added</p> <ol style="list-style-type: none"> FE funding cannot be used for physicians’ time spent in formal EHR training and other training that is essential for implementing EHRs (e.g., dictation). Please refer to the MSA EHR Engagement One-Time Funds Funding Guideline for more information on what FE funds can be used for in EHR engagement work.
14. Social Events (previously Events)	<ol style="list-style-type: none"> FE funds can only be used for events that align with the MOU objectives such as those promoting awareness of and participation in FE activities, and fostering relationship building amongst MSA members and with health authority and community partners. FE funds cannot be used to pay physician sessional time to attend events where the primary intent is to socialize, or to cover costs related to fitness or social activities (e.g., gym memberships, ski tickets, golfing fees, yoga sessions, movie nights). Attendees who do not have a direct role in Facility Engagement (i.e., family members) cannot have their individual expenses covered by FE and/or be remunerated for their participation time. <u>Social Events</u>: MSAs should identify alternative sources of funding (i.e. MSA dues) to support the purchase of gifts and costs associated with entertainment at social events. The cost of food and the venue rental (if required) can be covered by 	<p>Updated</p> <ol style="list-style-type: none"> FE funds can only be used for social events that align with the MOU objectives and the MSA’s strategic priorities. Structured and unstructured events can be held at the hospital/facility or off-site. Event examples include those supporting networking, rewards and recognition, celebration, and socializing opportunities attached to AGMs and strategic planning retreats. FE funds can only be used to cover the cost of food, venue and other administrative expenses necessary to hold the event safely (if required). Sessional payment for the event cannot be provided. The use of FE funds for events will be capped at an annual maximum budget of 10% of MSA’s annual funding amount. If an MSA would like to exceed their maximal budget cap for events in a particular year, a request can be submitted to the FEWG Co-Chairs for exemption. Attendees who do not have a direct role in Facility Engagement (i.e., family members) cannot have their

	FE funds for only one social event per year if alternative sources cannot be identified. FE funds cannot cover any expenses associated with recurring social events.	individual expenses covered by FE and/or be remunerated for their participation time.
16. Eligible Expenses	<p>b. <u>Accommodation</u>: A maximum of \$220 excluding tax per night is available for accommodation. Between May 1st and September 30th, a maximum of \$280 including tax will be available. Accommodation expenses are not eligible for reimbursement where the conference, event or meeting is less than 50km from the claimant's personal residence.</p> <p>FE funds cannot be used to cover accommodation costs for locum or medical students/resident placements.</p>	<p>Updated</p> <p>b. <u>Accommodation</u>: A maximum of \$220 excluding tax per night is available for accommodation. Between May 1st and October 1st, a maximum of \$350 per night will be available. Accommodation expenses are not eligible for reimbursement where the conference, event or meeting is less than 50km from the claimant's personal residence.</p> <p>FE funds cannot be used to cover accommodation costs for locum or medical students/resident placements.</p>
20. Indigenous Engagement	N/A	<p>Added</p> <p>Engagement may include project participation, consultation, cultural work, and/or meeting attendance by elders/knowledge keepers. The Joint Clinical Committees (JCC) have recommended the following guidelines and rates:</p> <ol style="list-style-type: none"> Ask and learn from the local Indigenous community or representative about the typical compensation expected for the request (i.e. drumming or elders attending meeting). If there are no locally-preferred compensation rates, use the JCC suggested rates for honorariums (see below). Consider the additional cost burden of participation such as extensive travel to a meeting, parking and meals. The presentation of small gifts, in addition to the honorarium, may be appropriate in situations of ceremonies and special recognition as tokens of

		<p>appreciation. Examples include mugs, T-shirts, thank you cards, tea or coffee, etc. depending on the scale of work.</p> <p>e. Funding for engagement should not be applied where funding responsibility rests elsewhere i.e., if the representative is receiving a paid salary to attend. This is to avoid overlap and duplication of funding from multiple sources.</p> <p>f. Support including expenses (e.g., meals) for accompanying caregivers may be required for the Indigenous Elder or Knowledge Keeper.</p> <p>g. Honorariums should be received promptly following the service that was provided, out of respect for the Elder or representative.</p> <table border="1" data-bbox="1236 798 1966 1359"> <thead> <tr> <th data-bbox="1236 798 1668 869">Cultural Activities</th> <th data-bbox="1668 798 1966 869">JCC Recommended Honorarium</th> </tr> </thead> <tbody> <tr> <td data-bbox="1236 869 1668 941">Traditional Welcome: Opening/Closing Prayer</td> <td data-bbox="1668 869 1966 941">\$150 for one person for each event day.</td> </tr> <tr> <td data-bbox="1236 941 1668 1359">Elder or Indigenous representative meeting participant (Participant may provide services including consultation, knowledge sharing, opening/closing prayer and story-telling)</td> <td data-bbox="1668 941 1966 1359"> \$50 for one person per hour. \$200 for one person for half-day meeting. This rate covers all services performed during the meeting. \$400 for one person for full day meeting. This rate covers all </td> </tr> </tbody> </table>	Cultural Activities	JCC Recommended Honorarium	Traditional Welcome: Opening/Closing Prayer	\$150 for one person for each event day.	Elder or Indigenous representative meeting participant (Participant may provide services including consultation, knowledge sharing, opening/closing prayer and story-telling)	\$50 for one person per hour. \$200 for one person for half-day meeting. This rate covers all services performed during the meeting. \$400 for one person for full day meeting. This rate covers all
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		Speakers/Presenters	Rates will vary- refer to individual for rate.
		Firekeepers/ Doorkeepers for Ceremony	\$100 per event.
		Cultural Services (Such as brushing, smudging, healing sessions, sweat lodge, longhouse ceremony, medicine/wellness workshops)	\$350 per event (5-8 hours).
		Individual dancers/singers/drummers (outside of contracted cultural performance groups)	\$150 per person per event day.