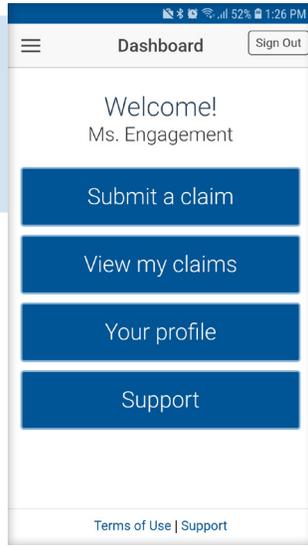
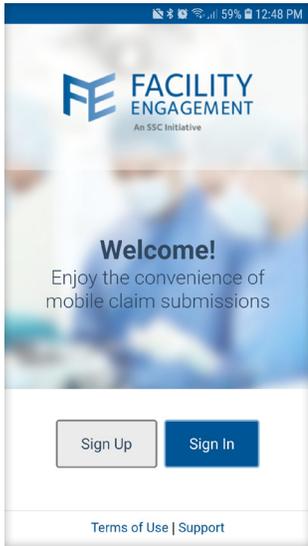


HOW TO SUBMIT A CLAIM WITH THE FEMS MOBILE APP



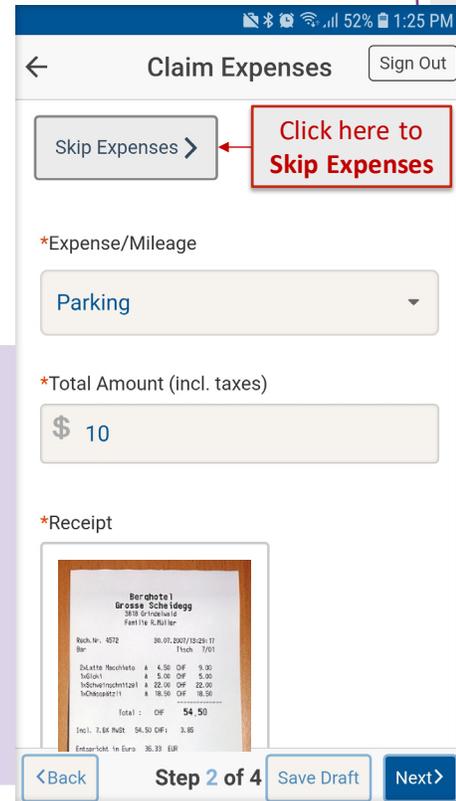
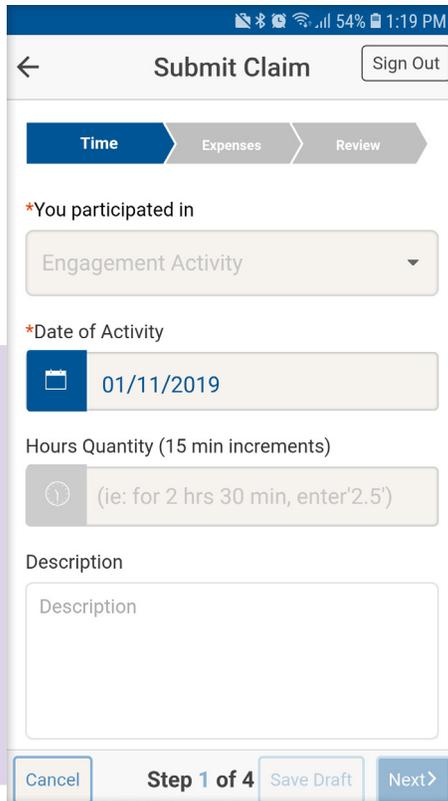
1. **Sign In** and click **Submit a Claim**.

NOTE: The FEMS mobile app is only available for members to submit and review a claim.

2. Enter the requested information and click **Next**.

3. Add **Expenses** (if applicable), select the expense type and amount, attach a receipt, and click **Next**.

4. Review the claim in the next section. If satisfied with the details you have entered, click **Submit**.



Need Help?

604 638 4869 or 1 800 665 2262

femssupport@doctorsofbc.ca

M-F 9am to 4pm